

Café Manager

Do you have a heart for providing hospitality and bringing people together in a welcoming environment? Do you have an eye for details and a drive for running the behind-the-scenes function of a thriving café? The Café here at Pathfinder is the heart of our church and we are searching for the right person to help it grow and make even more of an impact for our community. Come join a team of high-energy, innovative, and passionate people that believe in bringing people together for deeper, genuine connection.

Overview:

The Café Manager manages and leads the daily operation of the Pathfinder Café while also creating a culture of hospitality and service in line with the mission of Pathfinder Church.

Responsibilities:

- **Volunteer Leadership:** Recruits, develops and manages a volunteer team through formal training and interpersonal investment (Baristas, POS, Bakers, etc. for both weekday and weekend)
- **Hospitality Values:** In collaboration with our Hospitality Director, instills and inspires volunteers to learn Pathfinder values, put them into practice, and celebrate wins.
- **Irresistible Environment:** Ensure the café environment is warm, inviting, and clean.
- **Excellent Service:** Ensures excellent service and smooth operation of the Café during all operating hours, prioritizing friendly interactions, timely service, and efficient checkout.
- **Inventory Management:** Responsible to order, receive, manage, and stock the café inventory.
- **Kitchen Oversight:** Maintains kitchen equipment, coordinates staff needs of kitchen and/or kitchen equipment, serves as staff contact for alcohol purchases and maintains guidelines for alcohol service.
- **Quality Products:** Authority to select food and drink options that are delicious and easy to sell.
- **Sanitation Standards:** Meet sanitary codes required by the health department, including but not limited to the maintenance, cleaning, and sanitation of refrigeration, sinks, espresso/coffee machines, and floor areas in the café and kitchen.
- **Marketing:** Discovers new ways to increase customer base and collaborates with Communications team to market and promote the café.

Key Attributes and Qualifications:

- Leadership experience in a high quality food-service environment, preferred.
- Exceptional recruiter and developer of people for leadership.
- Possesses strong organizational and communication skills.
- Detail-oriented with a drive to implement and follow processes.
- Naturally hospitable, able to create welcoming environments; ServSafe Certified.
- Strong personal commitment to Jesus Christ and a member of Pathfinder or willing to join.

Work Schedule:

Part-time position working 20 hours a week, including consistent weekend hours. Must be willing to be flexible with working schedule based on ministry activities.

Compensation:

This is a paid part-time position and compensation will be discussed during the hiring process.