



Job Description

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| TITLE: School of the Arts Director | SUPERVISOR: Worship Director |
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PURPOSE STATEMENT:

This position will lead Pathfinder's School of the Arts (SOTA) program. SOTA supports Pathfinder's mission by raising up artists to develop their skills, engage their faith, and bless others with their gifts.

ATTRIBUTES:

- **Faith-filled.** Strong personal commitment to Jesus Christ;
- **People-focused.** A heart for developing musicians and artists of all ages and skill levels;
- **Teachable.** A learner, open to feedback and direction;
- **Organized.** Detail-oriented with strong administrative and time management skills;
- **Positive.** A proactive collaborator and team player;
- **Innovative.** A self-starter, able to think outside the box, problem solve, and move forward.

ROLES AND RESPONSIBILITIES:

- Provide overall program leadership, including vision-casting, administration, and marketing.
- Manage the daily functions of the SOTA program; including overseeing session scheduling, developing the SOTA business model, maintaining the program quota of students, hosting recitals, and implementing program improvements;
- Recruit and develop Christian professional instructors;
- Manage the income and spending of the SOTA budget in coordination with the Accounting Department;
- Coordinate SOTA marketing for each session as it relates to annual goals;
- Work closely with our Worship Director, Next Generation Worship Director, and Chapel Band leader to embrace a common vision for worship arts at Pathfinder;
- Looks for ways that SOTA can support the overall artist development pipeline at Pathfinder;
- Coordinate opportunities for SOTA students to use their gifts in our church and school;
- Execute weekly administrative responsibilities in support of Pathfinder Worship, and occasionally assist with special services and events, as assigned by the Worship Director.

QUALIFICATIONS AND EXPERIENCE:

- Proficiency in music theory and performance preferred;
- Experience in private instruction and band leadership;
- Familiarity with modern worship music;
- Values diversity and inclusion;
- Experience with MS Office, and a quick learner of My Music Staff, ProPresenter, and Planning Center Online;
- Willing to become a member of pathfinder.



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| WORK SCHEDULE: |
| Part-Time position working approximately 8 - 12 hours per week. Must have flexibility to occasionally work longer hours, based upon demand of ministry, and participate in Pathfinder "can't miss" (all hands-on deck) events. |